

**The Florida International University**  
**PantherSoft Financials Upgrade 9.0**  
**Kickoff**



**September 17, 2008**

# AGENDA



- **Vision and Goals**
- **Project Scope**
- **Team Roles and Responsibilities**
- **Timeline**
- **Communication Plan**
- **Questions**

# PeopleSoft Upgrade 9.0

## *Vision Alignment*

### **Provide world-class integrated systems infrastructure in support of FIU's Vision to be a Top Urban Research University**

#### Highlights for the next 5 years:

- ✓ Over \$150M in research expenditures
- ✓ Over \$400M in new construction
- ✓ Over \$100M in annual giving
- ✓ Fully Implemented College of Medicine
- ✓ Over 4,000 students living on campus

# PeopleSoft Upgrade 9.0

## *Project Goals*

- ✓ Provide seamless integration that supports all of FIU's entities and functions
- ✓ Update and Streamline existing business processes
- ✓ Improve use of resources through operational efficiencies
- ✓ Improve Grant, Financial and Management reporting for enhanced decision making
- ✓ Reduce customizations taking advantage of new functionality and features
- ✓ Reduce dependency on shadow systems

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## *Project Goals*

### **How will we achieve these goals?**

- ✓ Collaboration – Team work, partners
- ✓ Willingness to adopt change – Open mind approach, positive attitude
- ✓ Understanding interconnectivity of processes – no more silos

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## *Project Scope*

### **Implementation and upgrade will involve FIU and all its entities**

- ✓ FIU01 – Florida International University – all financial and contract & grants modules
- ✓ FIU02 – FIU Foundation, Inc. – selected financial modules
- ✓ FIU03 – Wolfsonian – selected financial modules
- ✓ FIU04 – FIU Research Foundation – selected financial modules
- ✓ FIU05 – FIU Athletics Finance Corp. – selected financial modules
- ✓ FIU06 – FIU Faculty Practice Plan (HCN) – selected financial modules

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## *Project Scope*

### PHASE I

Upgrade and redesign of current system

- Sponsored and Non-Sponsored Projects
  - *Contracts and Grants implementation*
  - *Construction preliminary conversion*
- Financials Upgrade 9.0
  - *Redefine Budget definition*
  - *Configure Travel and Expense Workflow*
  - *Redesign department and chartfield structure*
  - *Direct Support Organizations (DSO's)*
- Financials 9.0 Implementation
  - *FIU Foundation*
  - *FIU Faculty Practice Plan*

### PHASE II

Continue improvement of business processes

- Implement new department and chartfield structure
- Refine Budget System and reporting tools
- Leverage existing modules to enhance current processes
  - e.g. Electronic purchase orders ,RFQ's and vouchers
- Implement additional functionality of the Projects module for additional non- sponsored business processes

### PHASE III

Finalize management reporting tools

- Create Data Warehouse
- Improve Management Reporting
  - *Cost per degree*
  - *Contribution Margin by Program*

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## *Sponsored and Non Sponsored Projects Implementation*

### ✓ Grants

- Maintains the grants' sponsor profile, certification, award information and budget
- Calculates the F&A, and captures the cost sharing activities for grants

### ✓ Contracts

- Manages the relationship between the Grants, Projects and Billing modules with respect to contract terms, conditions, pricing, revenue recognition, and billing

### ✓ Projects

- Accumulates the transactions for budgets, costs, billed amounts
- Supports processing by other modules
- Facilitates business process for non-sponsored projects such as construction projects

### ✓ Billing

- Creates customer invoices
- Letters of credit generation, review and approval

### ✓ A/R

- Maintenance, processing and reporting of billed items and payments

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## *Financials Upgrade Major Enhancements*

### ✓ General Ledger / Commitment Control

- Redefine budget definition
- Define budget closing rules
- Streamline system management of certified forward funds
- Redesign department organization structure
- Redesign speed-type and chartfield combination rules

### ✓ Procure to Pay

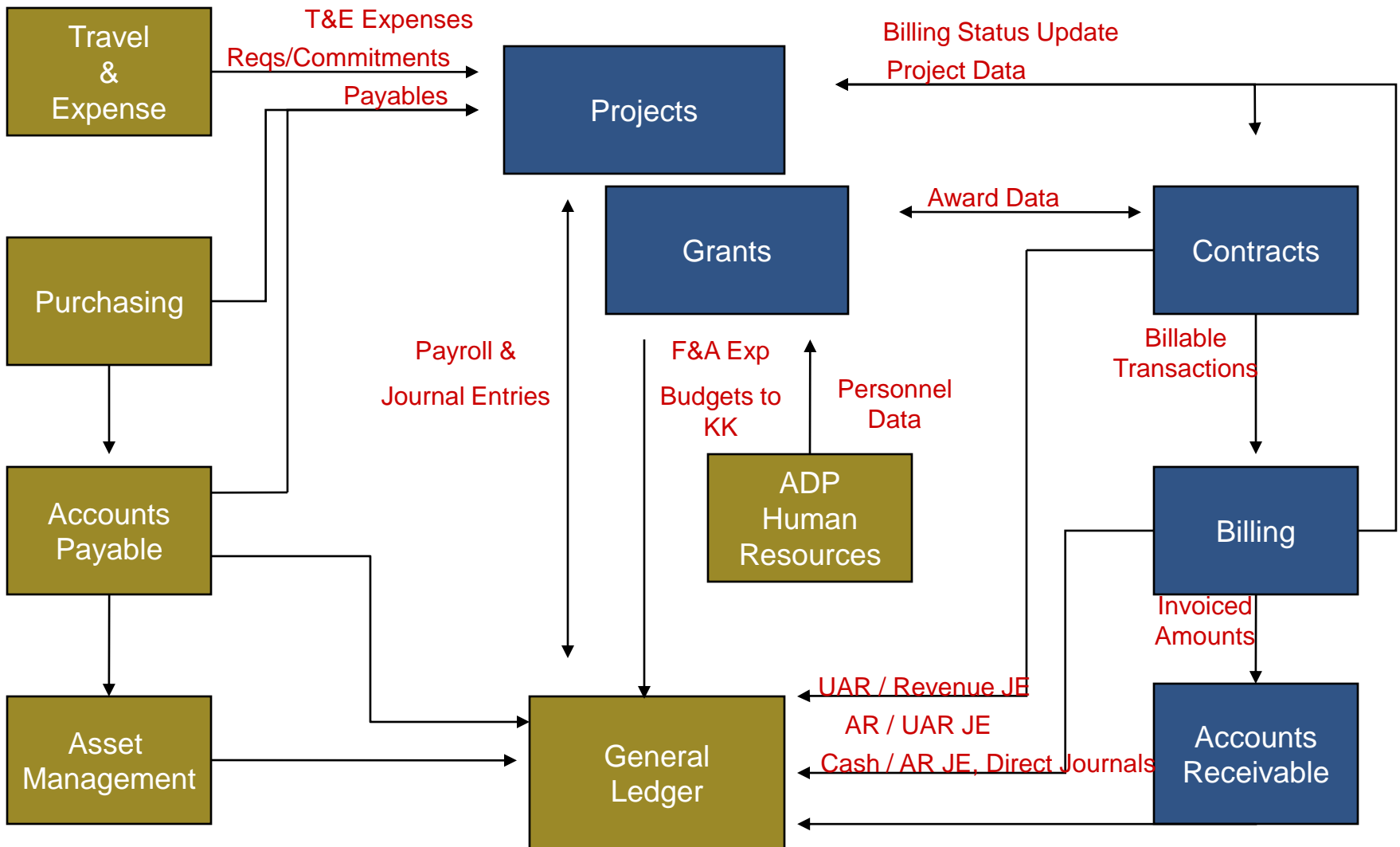
- Travel and Expense
  - Configure approval workflow per statute
  - Configure TAR rollover process
- Purchasing
  - Configure purchasing card functionality
  - Track and Create RFQ's, RFP's and Contracts
- Accounts Payable
  - Eliminate duplicate data entry functions in ALEPH system and PSOFT

### ✓ Asset Management

- Improve ability to track and record assets by location and employee

# PeopleSoft Upgrade 9.0

## Final University System Integration



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# PEOPLESOFT UPGRADE 9.0

## Key Roles & Responsibilities

### Executive Team

### Project Management Team

### Subject Matter Experts

**Steering Committee**

**Functional and Project Managers**

- Ensures adherence to strategic objectives
- Provides day to day management of implementation
- Ensures project is on time and within budget

**Technical Managers**

**Consultants**

**Functional Leads**

**Technical**

**Training**

**Development**

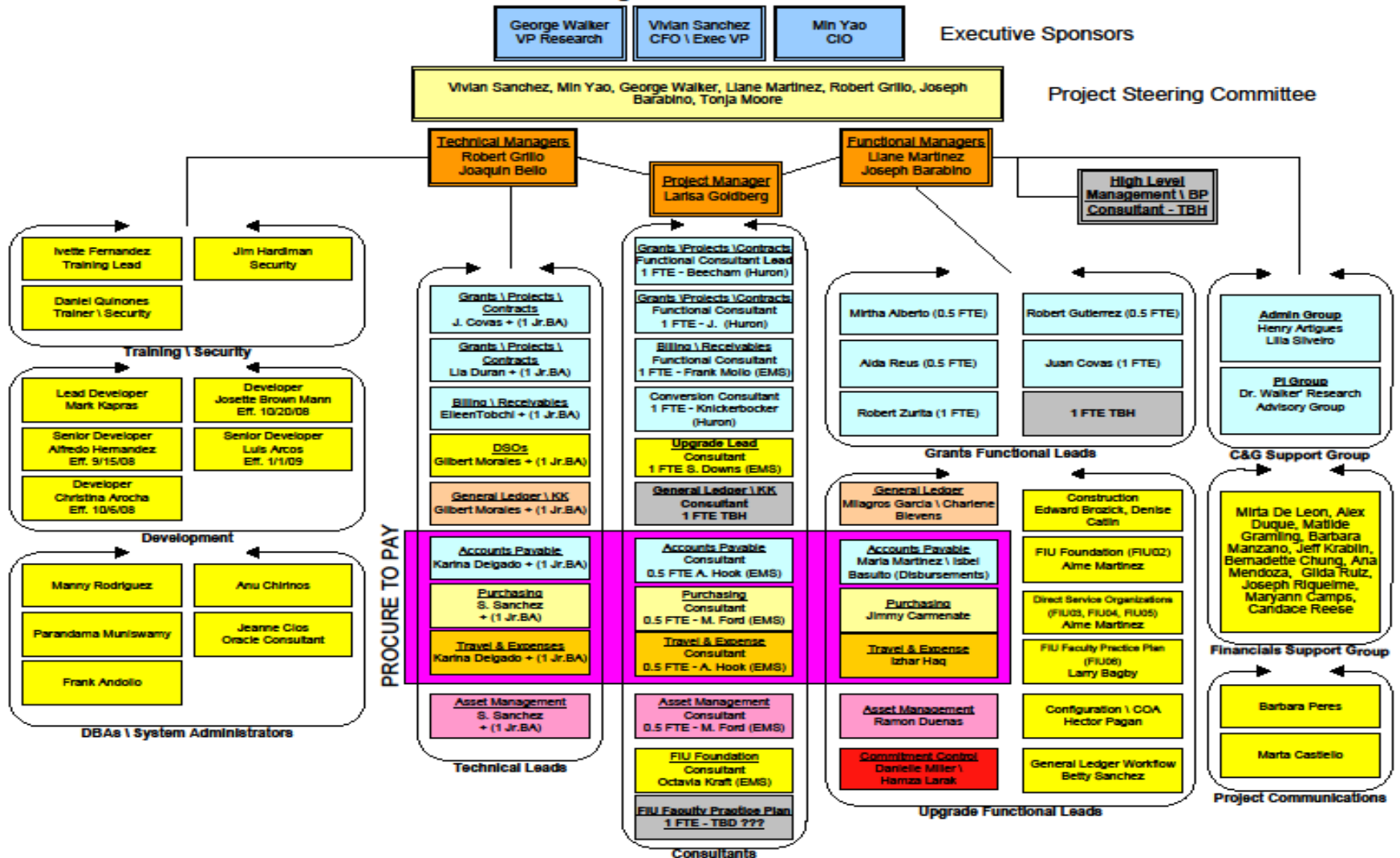
**Security**

- Leads fit gap sessions and provide insight into best practices
- Guide users in decision making based on system functionality
- Leads testing and validation
- Grants and Financials Leads
- Support consultants as subject matter experts
- Provides functional expertise for process review and fit/gap analysis
- Provides technical expertise on PeopleSoft modules for process review and fit/gap analysis
- Develops and executes training strategy, programs and schedules
- Provides technical expertise in system design and configuration
- Implements system design
- Develops system testing and validation schematics
- Develop Roles, Permission lists and User IDs for new functionality

- Provides executive oversight
- Provides project goals and objectives
- Makes major scope and workflow decisions

# PEOPLESOFT UPGRADE 9.0 Organizational Chart

## Financials Upgrade & Grants Implementation Team Organizational Chart



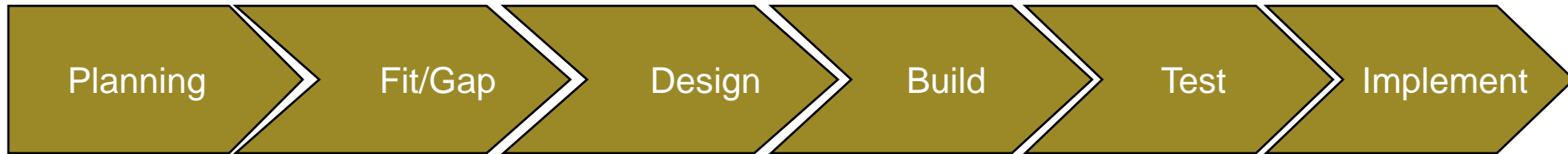
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# PEOPLESOFT UPGRADE 9.0

## *Implementation Phases and Deliverables*



### Define:

- Scope
- Resources
- Communication Plan
- Project Plan

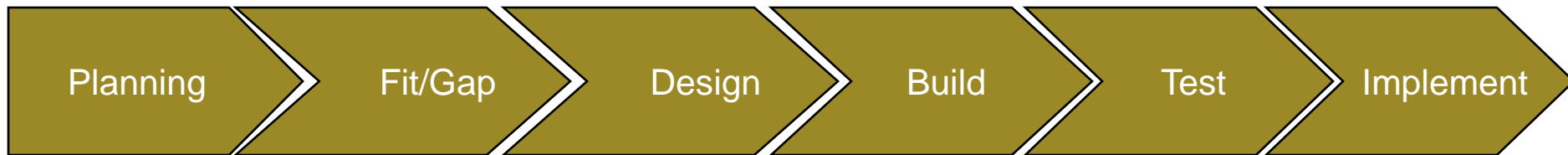


### Identify:

- Current functionality used
- Current business processes
- New features to improve business processes
- Additional business process improvements for next phase
- Current customizations
- New features to eliminate current customizations

# PEOPLESFT UPGRADE 9.0

## *Implementation Phases and Deliverables*



### Determine & Configure:

- New features to implement
- Customizations to bring forward
- Update configuration
- Build new functionality
- Additional business process improvements

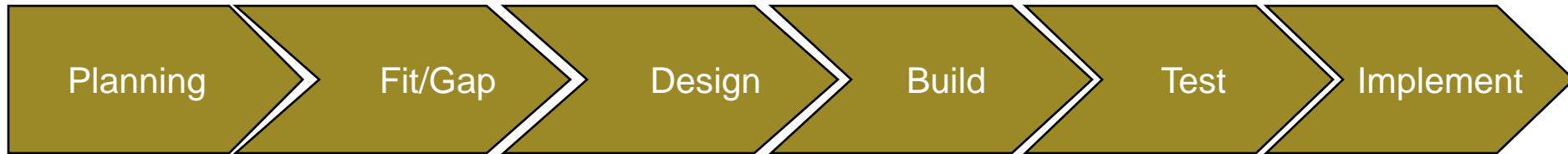


### Develop:

- Changes to existing customizations to accommodate new release
- Changes to reports to accommodate new release
- New customizations if applicable
- Create new reports if applicable
- Security to support new structure

# PEOPLESOFT UPGRADE 9.0

## *Implementation Phases and Deliverables*



- Unit Testing  
Core team per module
- System Testing  
Integration between modules
- User Acceptance Testing  
Users test scenarios
- Conversion Testing  
Test Data Conversion Programs
- Upgrade performed in Production
- Development objects are migrated
- Security is migrated
- Production Quality Testing is performed
- Operations resume in upgraded environment

# PeopleSoft Upgrade 9.0 Phase I Project Timeline

FY 2008-09

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
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Planning

Fit-Gap

Design

Configuration

Build

Testing Phases

TRAIN

Go  
Live

**July 20**

Production  
Support

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# PeopleSoft Upgrade 9.0 Communications Plan

<b>Tool</b>	<b>Message</b>	<b>Audience</b>	<b>Timeframe</b>
<b><i>Face to Face Communication</i></b>			
<b>Executive Steering Committee Meetings</b>	Update on project status and seek input on specific issues.	Executive Steering Committee Members	Monthly
<b>Functional Managers Team Status Meeting</b>	Update on project status and seek input on specific issues.	Functional Management Team	Weekly
<b>Project Managers Update Meeting</b>	Update entire project team regarding the current project status, resolve issues, and seek input for future phases.	Entire Project Team	BI-Weekly
<b><i>Electronic Communications</i></b>			
<b>Project Team E-mail Distribution List</b>	Provide feedback and comment mechanism for Project Team.	Entire Project Team	On Demand
<b>Project Website <a href="http://panthersoft.fiu.edu/">http://panthersoft.fiu.edu/</a></b>	Provide feedback and comment mechanism for University community.	University Community	8-Oct-08
<b><i>Written Communications</i></b>			
<b>Project Status Report</b>	Documentation of project status.	Functional Management Team	Weekly
<b>Newsletter</b>	Make campus aware of project objectives and status.	University Community	TBD

**Questions?**

